

Job Profile

1. Post

Post:	Electro Mechanical Machinist		
Department:	Electro Mechanical		
Hours of work:	40+ You will be required to work a reasonable amount of overtime as dictated by the needs of the business.		
Shift Pattern:	Positions are available on the following shift patterns:- Days (8am – 4.30pm) Days/Noons (6am – 2pm & 1pm – 9pm) Night Shift (10pm – 6am Monday – Friday)		
Salary:	Negotiable Dependant on experience and shift pattern	Start Date:	November 2011
Overtime Rate:	£20.00 per hour (fixed rate)	Call Out Rate:	£85.00 (fixed per call out)
Holidays:	25 days plus statutory holidays	Other Benefits:	Pension Scheme Life Assurance Company Sick Pay Scheme

2. Supervisory responsibilities/position in structure

Responsible to:	Electro Mechanical Workshop Manager
------------------------	-------------------------------------

3. Main function of job (Note: in addition to these functions employees are required to carry out such other duties as may reasonably be required)

Engineer will be required to work on his own initiative in carrying out inspection, evaluation, repair and reclamation work.

Work closely with the Workshop Manager to ensure that all working activities are carried out in a cost effective, efficient manner in accordance with company policies and procedures

4. Main duties (brief description)

Duties/Responsibilities

- Inspection of machined components
- Reclamation of worn parts either by back engineering or working from a drawing
- Turning, milling, drilling and slotting
- Metal spraying
- Dynamic balancing
- Welding
- Documentation of findings, work required, spare parts, materials and labour
- Make maximum effective use of equipment ensuring that it is maintained in good working order
- Employ good house keeping practices to increase efficiency and avoid accidents
- Communicating with all members of staff and as and where required suppliers & customers

5. Requirements to carry out job

Essential or desirable requirement – please indicate against each heading	E	D
Qualifications/education required:		
Qualifications by experience	Yes	
A successful track record within the repair industry	Yes	
City & Guilds in Mechanical Engineering		Yes
Computer literate		Yes
Driving Licence		Yes
Competencies required:		
Knowledge of lathes, milling and horizontal boring machines	Yes	
Ability to interpret drawings and diagrams	Yes	
Background in diagnosis, fault finding and repair		Yes
Ability to dynamically balance		Yes
Ability to metal spray		Yes

Specialist training required:		
Repair & Overhaul of EX certified products Co-ordinating measuring equipment		Yes Yes
Personal characteristics required:		
Self motivation and the ability to manage your own workload Flexibility Common sense and initiative Analytical mind Possess a co-operative attitude towards seniors and fellow workers		

6. Special terms

Special conditions e.g. working with hazardous substances, equipment, animals:	Lathes, Balancing Machine and Metal Spray Equipment Compliance with COSHH Regulations
Working in different locations:	Due to the nature of the company's business you may be required to work at other locations, and on clients premises as reasonably requested by the company

This list is by no means exhaustive and it is a condition of your employment that other tasks are carried out in conjunction with this when needed and/or asked, to ensure the effective smooth running of the department and ultimately, Company.